



General Responsibilities of all APT Board Members

All Deer Path Middle School APT Board Members are kindly requested to:

- Attend all APT Board meetings and events, including Annual District 67 APT Meeting in March.
- Maintain District 67 APT membership.
- Prepare report of committee highlights, submit to Secretary & present at monthly APT meetings.
- Communicate and participate with respective APT Executive Board Representatives as necessary.
- Maintain committee budget and submit receipts to Treasurer as directed.
- Promote participation in APT with school parent population.
- Invite parents from APT Volunteer List to assist with activities and events.
- Submit information to APT website to publicize APT functions and recognize volunteer efforts.
- Maintain APT Committee File with on-going notes and prepare End of Year Report (in May.) Review position with incoming representative(s).